

MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 01-21-16  
(Unabridged)

Mayor Tom Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Erika Isley, David Lester, Ed Kuhl and Stephanie Riva. Jaki Livingston was absent. (RC = roll call vote)

Staff present included: Marketa Oliver, City Manager; Jodi Eddleman, City Clerk; Jean Furler, Finance Director; Tim Hoskins, Public Works Director; Nancy Kuehl, Parks and Recreation Director; Greg Staples, Police Chief; Luke Parris, City Planner; Ryan Coburn, Acting Fire Chief; and Jim Dougherty, City Attorney.

Mayor Phillips noted that there would be no presentations as both organizations had requested to reschedule.

16-013 Motion by Isley, seconded by Lester to approve the **agenda**. Voice vote carried unanimously.

Welcome of Guests and Public Comment

With no one present wishing to speak, Mayor Phillips opened the City Council meeting.

16-014 Motion by Isley seconded by Lester to approve the **minutes** of the January 7<sup>th</sup> regular council meeting. Voice vote carried unanimously.

Consent included **tax abatements** and receipt of reports and expenditures.

**Resolution No 01-21-006** approving contract and bond for Cedar street & Beardsley street pavement improvements to McAninch Corporation;

**Resolution No 0121-16-007 appointing** a Member and Alternate Member(s) to the Polk County E911 Service Board; **Resolution No 0121-16-008** approving the agreement between City of Norwalk and ACS Firehouse Corporation; **Resolution No 0121-16-009** approving a five dollar cost increase for Norwalk Softball League and Twin Rivers Baseball League; Ratification of Fire Department application for Assistance to Firefighters Grant. Approve receive and file revised TIF Certification, Form 2 - FY 17; Monthly department reports for December.

And **expenditures**:

ACK ENTERPRISES	REPAIR	156.19	LUKE PARRIS	REIMBURSE	30.13
AIA CORP	APPAREL	275.29	MARY JANE SHARP	CLASSES	960.40
AIRPORT SIGNS	GRAPHICS	1,900.00	MATHESON TRI	SUPPLIES	442.43
ASI	TRASH SERVICE	53.50	MCHS EMS	CERT	10.00
BOBS TROPHIES	AWARDS	80.00	MEDIACOM	SERVICE	149.90
BOBS TOOLS	SUPPLIES	29.99	MEDICAP	SUPPLIES	49.98
BOUND TREE	SUPPLIES	2,325.64	MENARDS	SUPPLIES	391.62
CARPENTER	UNIFORM	306.71	MERCY COLLEGE	CLASSES	68.00
CENTRAL IA	FY 15-16 DUES	136.11	MID-STATESCRIME	MEMBERSHIP	150.00
CFS INSP	INSPECTION	1,423.00	MIDWEST BREATH	TESTING	153.24
CITY DSM	CIP	85,850.50	MIDWEST WHEEL	LED FLOOD	79.32
CNM OUTDOOR	SUPPLIES	42.53	MUNI SUPPLY	PARTS	869.87
DORSEY WHITNEY	URBANRENEW	1,150.50	NANCY KUEHL	REIMBURSE	182.98
FARMERS COOP	DOG FOOD	37.10	NWTC	PUB HEAR	246.54
FELD FIRE	REPAIR	873.42	NORWALK HARD	SUPPLIES	201.18
FIRE SERV	CLASES	332.30	NORWALK READY	CONCRET	1,157.75
FIRESTONE	PARTS	664.04	PEPSI-COLA	SUPPLIES	131.34
G & L CLOTHING	UNIFORM	705.00	PLUMB SUPPLY	PARTS	794.14
GOPHER SPORT	BASKETBALLS	77.10	PURCHASE POWER	PS POSTAGE	1,369.00
GRTR DSM	RECEPTION	25.00	REGISTER MEDIA	PUBLICATION	22.34
GREGG YOUNG	REPAIR	135.77	SCOTTS FOODS	SUPPLIES	302.05

GRIMES ASPHALT	COLD MIX	400.04	SECRETARY OF ST	NOTARY	60.00
HARVEY'S AUTO	SHOP SUPPLIES	1,528.24	SPRAYER SPEC	HOSE	140.90
HOTSY CLEAN	PARTS / LABOR	354.25	TASER INTL	REPLACEMENT	3,531.15
HYDRAQUIP	PARTS	494.10	TERMINIX INTL	SERVICES	67.00
INDIANOLA FD	BILLING	1,085.00	DSM REGISTER	SUBSCRIPTION	37.71
INDOFF	PAPER	1,627.94	GRAPHIC EDGE	REC SUPPLIES	39.16
IOWA NAFTO	CERT	350.00	TRUCK EQUIP	#32REPAIR	16.14
JAMES OIL	FUEL	5,957.32	TYLER TECH	SUPPORT	115.00
JOHNSTONE	FILTERS	13.62	UNITY POINT	TESTING	37.00
KELLY MILLER	CDL REIMBUR	64.00	VK	UPGRADE	10,833.05
KLOCKES EMER	EQUIPMENT	1,181.49	VITAL SUPP	RENEW	2,389.72
LARUE DIST	SERVICE	228.59	WADE WAGONER	REIMBURSE	30.08
			WINNERS CIRC	TROPHY	77.50

16-015 Motion by Riva, seconded by Kuhl to approve the **consent** agenda passed unanimously, RC.

Mayor Phillips opened the Public hearing on the proposed economic development agreement with United Property Investment Company L.C., including tax increment payments at 6:04 p.m. Eddleman reported receiving no comments.

With no one present wishing to speak, Phillips closed the public hearing at 6:04 p.m.

Mayor Phillips opened the public hearing regarding adoption of the City of Norwalk Budget amendment #1 for fiscal year 2015-2016 at 6:05 p.m. Eddleman reported receiving no comments.

With no one present wishing to speak, Phillips closed the public hearing at 6:05 p.m.

Kuhl wanted the public to know that as part of the United Properties agreement, the city acquires the right-of-way along Beardsley. The city gets something back immediately. Kuhl asked if the right-of-way will be adequate for the city’s needs in 20 years. Hoskins responded saying that currently there is 80’ of right-of-way and this gives the city an additional 40’, which, would be wide enough for a four lane road.

Mayor Phillips stated that the city will reimburse the developer for construction of the road up to \$1.3 million initially if there is a cost overrun, the developer can be reimbursed up to an additional \$200,000 from the increment produced from development on the property after the City is reimbursed its investment in helping with the purchase of James Oil. The developer will purchase the adjacent property and the city will provide a \$200,000 grant to assist with that.

Kuhl asked that once the tanks were removed the property, would environmental standards for cleanup and removal pass through. Dougherty responded that provisions have been made regarding the removal of the tanks and the cleanup.

Kuhl inquired about the exhibits attached to the agreement if they would be resolved before anything moves forward. Kuhl asked if the planned unit development would have to go in front of the council because it doesn’t specify what type of commercial would go there. It also

doesn't specify the details of the road or cost of the road. Dougherty said that yes it would have to go through the council.

16-016 Motion by Isley, seconded by Kuhl to adopt **Resolution 0121-16-010** approving a development agreement with United Properties Investment Company L.C. passed unanimously, RC.

16-017 Motion by Riva, seconded by Kuhl to adopt **Resolution 0121-16-011**

Accepting the City Budget Amendment and Certification Resolution – FY2016-Amendment #1 passed unanimously, RC.

16-018 Motion by Lester, seconded by Kuhl to adopt **Resolution No 0121-16-012** approving a Continuation of Coverage Administration Agreement between the City of Norwalk and Kabel Business Services passed unanimously, RC.

16-019 Motion by Kuhl, seconded by Isley to pass the third reading of **Ordinance 16-02 providing for the vacation of a portion of the road known as Masteller road within the city of Norwalk, Iowa**, passed unanimously, RC.

Park and Recreation Director Nancy Kuehl addressed the council about increasing fees at the sports complex. Kuehl said that the number of tournaments at the complex has been increasing. In order to maintain the facility as a premier Des Moines Metro sports complex, Kuehl recommends increasing the capital improvement fee from \$10 to \$15 per team that participates in tournaments. That additional revenue will be used to maintain and up keep equipment, laser level the baseball diamonds and replacement of bases. The five dollar increase will net a \$5,000 increase over the year in the capital improvement fund. After a survey of the Des Moines Metro area parks and recreation departments, Kuehl believes that the rental rates are low and recommends an increase from \$30 per day to \$50 per day for tournament rental at the complex. This would increase tournament rental income by approximately \$1,000 for the year.

Isley asked if this would give the department enough to break even on the cost to level the fields. Kuehl said that yes it would it would also help offset the costs of the tournaments. Isley stated that at minimum the fees should cover the capital improvements.

Riva said that she would like to see it not only break even but also build a cushion for larger capital improvements.

Kuhl thought that the rates were very low in comparison to the other communities.

Lester suggested a capital fee of \$20 to \$25 per team. If rates are raised enough, the rate can remain there for a few years.

The consensus of the council was to set the capital improvements rate to \$25.00 per team.

Mayor Phillips asked if this applied to soccer tournaments. Kuehl said that it did not. Lester commented saying he would not be opposed to a team fee on soccer tournaments.

The consensus of the council was to set the rental rates at \$50.00 per day.

Nancy will draft an ordinance and present to the council at a future council meeting.

### **NCIS Project Update**

Hoskins reported that they are making weekly inspections to see if anything needs to be done. Hoskins is working with the post office to see if the mailboxes could be relocated temporarily closer to where the homes are.

Mayor Phillips asked if Hoskins had heard from MidAmerican about the street lights and Hoskins reported that he had not.

**Reports**

Kuhl appreciates having a good water system after watching the news about Michigan.

Parris reported that the Development Services Department had hired an intern.

Staples reported that the Trump rally went well.

Kuehl reported that Jazz in July will return on July 10<sup>th</sup>.

Furler said staff has been working on the budget.

Riva said that March 2<sup>nd</sup> is the day on the hill for the Iowa League of Cities.

Isley noted the 300% increase in OWI arrests and thanked Chief Staples for getting those offenders off the street.

16-20 Motion by Lester, seconded by Riva to **adjourn** at 6:36 p.m. passed unanimously on a voice vote.

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Tom Phillips, Mayor

Attest:

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Jodi Eddleman, City Clerk